CBSE/Office of Chairperson/01   Date: 01.08.2018

CIRCULAR

All the ROs/Units/COEs were advised to maintain books of accounts in Tally ERP 9 software w.e.f. 01.04.2017 through Circular dated 13.07.2017, but it has been observed that many of the Units/ROs/COEs are maintaining its books of accounts manually instead of using Tally.

All the heads of the concerned ROs/Units/COEs are hereby directed to maintain Books of accounts on Tally ERP 9 and submit the data only in soft copy to IAFA Section henceforth.

Non compliance of above shall be viewed seriously.

(Anita Karwal IAS)
Chairperson CBSE

Circulation
1. SPS to Secretary, CBSE
2. Head / In-charges of all the ROs/Units/COEs
3. PA to IAFA

CBSE/ACBW/2017

Date:13.07.2017

CIRCULAR

In order to streamline the accounting procedures, Tally.ERP 9 software has been customised by the Head Quarters as per the format of accounts provided by MHRD. To synchronise the accounts data submitted by Regional Offices/ Units and to minimise the manual work of consolidating the accounts, all the Regional Offices, Units and COEs are requested to start maintaining all ledgers in Tally Software.

In view of above, all the ROs/Units/COEs are requested to purchase and install Tally.ERP 9 software in which accounts shall be incorporated w.e.f. 1st April 2017.

The data file on the head of accounts and ledger shall be provided by HQs after installation of the software to the respective ROs/Units and COEs.

(BHARTI ZADE)
IAFA

Circulation:

1. EO to CM for information
2. SPS to Secretary for information
3. All the Regional Offices, COEs and Units of the Board